
Councillor Code of Conduct - Interests Flowchart
Disclosable Pecuniary Interest (DPI)
Does it directly relate to the DPI?
No
Consider if it is another interest
Yes
You cannot take part in the decision-making without a dispensation.
You should declare your interest at the start of the meeting & leave the room before the item is debated.
Other Registerable Interest (ORI)
Yes
Does it directly relate to the financial interest or wellbeing of the ORI?
Yes
You must disclose the interest. You may only make a statement on the item, at the Chair's discretion, if the public are also allowed to speak on the item. You cannot partake in debate or vote. You must leave the room before the debate commences.
Non-Registerable Interest (NRI)
Does it directly relate to the finances or wellbeing of you or a relative or close associate?
Yes
You must disclose the interest. You must disclose the interest. You may only make a statement on the item, at the Chair's discretion, if the public are also allowed to speak on the item. You cannot partake in debate or vote. You must leave the room before the debate commences.
No
Does it affect: your own financial interest or wellbeing or, financial interest or wellbeing of a relative/close associate or, financial interest or wellbeing of a body (includes ORI) to which you are appointed
Yes
Disclose the interest and determine if you can stay in the room.
No
No interest to declare. Remain and take part as normal
Does it affect the interest: to a greater extent than the majority of inhabitants in the ward are affected by the decision and would a reasonable member of the public knowing all the facts believe that is would affect your view of the wider public interest
No
Declare the interest but you can stay and participate.
Yes
You can speak if a member of the public can. You cannot discuss or vote. You must leave the room unless you have a dispensation.
DPI = employment office trade profession and vocation carried on for gain/profit, sponsorship (any payment/financial benefit made to you in last 12 months for Cllr duties/election expenses), contracts (contracts between you and your partner* & council for goods & services), land and property (any beneficial interest in land within the District), licences (any licence to occupy land in the District for > one month), corporate tenancies (any tenancy where landlord is the council & the tenant is a body that the cllr* is partner/director of or has beneficial interest in), securities and beneficial interests (any beneficial interest in securities of a body where they have a place of business/land in District & either total nominal value exceeds £25k or 1/100th of total share capital or total nominal value of one class of shares exceeds 1/100th of share capital of that class).
See Table 1 for details
ORI =
1. unpaid directorships
2. any body of which you are a member or are in a position of general control or management & which were nominated by local authority
3. any body which is:
exercising functions of a public nature, or
directed to charitable purposes, or
one with principal purpose including influencing public opinion or policy (includes trade union and political party)
of which you are a member or in a position of general control or management
See Table 2 for details